
1. BI Housekeeping Policy

- a. BI laboratories should be kept clean and tidy by BI staff and users.
- b. BI laboratories are routinely cleaned by McMaster Facility Services.
- c. BI staff will ensure that common cleaning and/or disinfectant solutions are available in all BI laboratories at all times:
 - i. All-purpose laboratory cleaner (e.g. 5% VersaClean).
 - ii. Antibacterial Soap for hand washing.
 - iii. Disinfectants (e.g. 70% ethanol and bleach).
 - iv. If additional disinfectant(s), deemed necessary from the biohazard agent(s) and/or material(s) MSDS/PSDS are required, they must be provided and maintained by the user and kept in appropriate laboratory while the biohazard agents/material is in use. Refer to the BI Biohazard Work Policy.
- d. Handwashing sinks are provided in most laboratories.
- e. Spills will be cleaned up promptly:
 - i. For hazardous spills; refer to the BI Hazard Spills Policy.
 - ii. For biohazardous spills: the appropriate disinfectant must be used; refer to the biohazard agent and/or material SDS/PSDS. Refer to the BI Biohazard Spills Policy.
- f. Vermin and insect control will be in compliance with the BI Housekeeping Pest Control Policy.

1.1. BSL-1 Laboratory Routine Cleaning

- b. BI users should disinfect work surfaces before and after each work period with the appropriate disinfectant, or 70% ethanol.

1.2. BSL-2 Laboratory Routine Cleaning

- a. Common surfaces, accessible lab benches, and equipment surfaces in BSL-2 laboratories will be routinely disinfected (e.g. 70% ethanol).
- b. Any equipment or materials leaving the biohazard laboratories for servicing, sterilization, or disposal will be appropriately disinfected (e.g. 70% ethanol or 20% bleach). Refer to the BI Equipment Policy - Biohazardous.

1.2.1. BSL-2 mammalian lab

- a. The BSL-2 mammalian lab will follow a monthly cleaning schedule, which includes common surface cleaning, incubator cleaning and laboratory floor washing with 10-20% bleach. Cleanings will be documented and kept in the BI office area.

1.3. BI Vermin and Insect Control Policy

- a. Vermin and pest control instances will be reported to McMaster Facility Services (ext. 24740).

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- b. Notification signs will be posted on the lab doors, as applicable.
 - c. For wild rodents suspected or found in the lab, appropriate traps will be placed on the lab floor and checked daily. Insect pests can be trapped with sticky paper.
 - d. All incidents of vermin or pest control (sightings and activities) will be documented to indicate the location and type of intrusion, and any chemical treatments utilized. Chemical treatments require MSDS documentation.

1.4. Housekeeping Documentation

- a. Incident of Vermin and/or Pest Log.
- b. BSL-2 Mammalian Lab Cleaning Log.